

President

- Moderate executive board meetings
 - i. Establish meeting agenda
 - ii. End discussion and exercise executive decisions when necessary
- Represent organization when meeting with leaders of other student organizations or with ASUCLA staff and advisers—*must be signatory*
- Secure room on campus for weekly general meetings through ASUCLA lottery
- Oversee renewal process of web domain every December
- Serve as source of general knowledge about filmmaking and photography
- Balance both the film and photography aspect equally and fairly
- Oversees script selection, crew and equipment assignments for film productions and photo shoots
- Be aware of FPS calendar of events, stretching across the **Film, Photo, Social, and Events** departments
- Oversee with the Finance Director, that our projects can be funded and are doing necessary fundraisers to maintain monetary balance.
- Ratify committee member appointments and attend interviews if necessary
- Coordinate executive board interviews and elections
- Maintain balance of power between other board members
- Check sign up sheets for productions and other events
- Coordinate and produce end-of-the-year screening and photo gallery event