

Production Crew Positions | film & photography society

Producing

Producer – Supervises all aspects of the production process, including creative, financial, technological, and administrative

Unit Production Manager – Reports to the producer, manages the day-to-day operations of a production, and supervises the budget

Production Coordinator – Works as the assistant to the production manager

Directing

Director – Drives the artistic vision behind the filming process and communicates to actors the way he or she would like the scenes played on set

First Assistant Director – Prepares the shooting schedule and script breakdown and works with the director to manage minute-to-minute operations on set

Second Assistant Director – Distributes and reports information to the crew and notifies and prepares the cast

Script Supervisor – Tracks which parts of the script have been filmed and how the filmed scenes deviated from the script by making continuity notes

Development

Screenwriter – Meets with the producer and director to discuss the creative vision of the script as the author of the screenplay

Script Coordinator – Handles any clearance issues by checking the script for potential legal problems and re-issues multiple drafts of the script

Storyboard Artist – Breaks down the scenes of the script into shots that can be filmed under the supervision of the director

Location

Location Manager – Clears all locations for filming and assists in maintaining the budget regarding location and permit fees

Location Scout – Does the research, footwork, and photography to document location possibilities

Casting

Casting Director – Helps to select all of the actors in the production and serves as the liaison between the director, the actors, and their agents

Casting Associate – Assists the casting director in the casting process

Art

Production Designer – Coordinates all of the visual elements seen on a project and works closely with the director of photography and director to interpret the vision and create the film's look

Art Director – Reports to the production designer and oversees the look of sets

Set Designer – Develops a complete set of design drawings of stationary and moving scenic elements

Set Decorator – Prepares and decorates the film set, including furnishings, wallpaper, lighting fixture, and other objects seen in the film

Property Master – Buys, acquires, manufactures, and manages any props needed for production

Costume Designer – Researches, designs, and selects the clothing and accessories to be appropriate to the film's time period, the characters, their locations, and their occupations

Hairstylist / Makeup Artist – Maintains the actors' hairstyles during filming and performs the makeup and prosthetics on actors

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Camera

Director of Photography – Records each scene in the manner desired by the director and is responsible for selecting film stock, cameras, lenses, lighting, and shot composition

Camera Operator – Operates the camera to the specifications dictated by the director of photography

First Assistant Camera – Keeps the camera's focus right during a shoot, assembles the camera and its accessories, and manages all camera equipment such as lenses, filters, and matt boxes

Second Assistant Camera – Operates the clapperboard at the beginning of each take and maintains all records and paperwork for the camera department

Digital Imaging Technician – Archives and manages the digital data from the camera and creates compressed dailies from raw footage

Lighting

Gaffer – Reports to the director of photography to design and execute the lighting plan for the production

Lighting Technician – Reports to the lighting technician to set up and control the lighting equipment

Rigging

Key Grip – Maintains and operates the production equipment such as lights, scaffolding, cranes, dolly tracks, and platforms

Grip – Reports to the key grip and is responsible for the setup, adjustment, and maintenance of production equipment

Sound

Production Sound Mixer – Performs the sound mix, the process of re-recording multiple sets of track to produce on final soundtrack, which includes all dialogue, music, sound effects, foley, and narration

Boom Operator – Assists the production sound mixer and is responsible for microphone placement and movement during filming

Utility Sound Technician – Typically pulls cables, but often acts as an additional boom operator or sound mixer when required

Sound Designer – Works with the director to coordinate the post-production sound of the film

Music

Music Supervisor – Works with the composer, sound mixers, and editors to create and integrate the film's music

Composer – Writes the musical score for the film

Editing

Editor – Assembles the various shots into a coherent film with the help of the director

Assistant Editor – Assists the editor in the editing process

Visual Effects Editor – Incorporates visual effects into the current cuts of live action sequences, producing multiple versions of each shot

Assistance

Production Assistant – Provides support and assistance to any area of production and reports to the second assistant director

Transportation Coordinator – Manages drivers and coordinates the transportation of the production's cast, crew, and equipment from the various locations and sets used for filming
