

Crash Course: Script Supervising

You are the DP's and Directors left hand, and your notes will be used in the editing process.

What you need to do before set.

- Know the script like the back of your hand
 - know every scene and every line of dialogue so you can track and catch any deviation
- Know the shotlist, understand every shot and its connection to the script.
 - People will ask you what part of the script a shot represents, and you need to be able to answer this question, right away.

On the day of shooting, watch for:

- Continuity: Make sure everything is consistent from shot to shot.

- This means details: hair, make up, clothing, buttons, cup colors and placement, whether or not a door was closed or opened, etc.
- This also means that you know where actors are looking between cuts and how lines are delivered so things stay consistent.
- REMEMBER: You are not an above the line position. Go ahead and talk to the Art Director if things are out of place, and please DO notify the 1st AD when you notice a difference, but NEVER talk to the talent directly to try to correct things.

- Take notes

- As script sup you are also responsible for taking notes on each shot.
- Write down every take that is made consistently with slate on the script
 - draw vertical lines over script from the beginning to the end of each shot.
 - circle good takes as instructed by the director or DP

In terms of how to organize your notes, it's a good idea to make an excel spreadsheet that will let you write the shot/scene and a column for remarks. You are responsible for knowing what scene/shot/take the crew is on, as well as communicating with the 2nd AC regarding slate information. This document will be important to the editing process as it is second hand report of which takes were bad, what shots were shot in an alternative style from the shotlist, etc.